

**21st CENTURY PROJECT
ADVISORY COMMITTEE MEETING
SUMMARY
NOVEMBER 15, 2006**

This recaps the 21st Century Project Advisory Committee meeting held on November 15, 2006. The Advisory Committee meeting was attended by representatives from the California Correctional Supervisors Organization, State Park Peace Officers Association and the Motor Carrier Supervisory Benefits Committee.

SCO began the meeting with a project update, reporting that Blueprint Workshops have concluded. Blueprint Presentation Sessions were held during the week of November 6, 2006, for those departments that participated in the Blueprint Workshops. These sessions provided workshop participants an opportunity to view an employees' work cycle from end-to-end. Participants will be reviewing the process documentation, developed during the Blueprint Workshops, and providing feedback, electronically.

Effective December 1, 2006 the project will begin the Realization Phase, which is scheduled to be completed in June, 2007. During this phase the 21st Century Project team, in conjunction with the system integrator, will be designing and configuring business processes. Workshop participants will once again be involved with the development of the system by their participation in the testing of the system.

The 21st Century Training Project team will begin preparing for deployment of the system during the Realization Phase. Roll-out of the new system will begin January 2008, at that time the SCO will "go-live". There will be a total of 4 Waves; the first 3 Waves will involve the deployment of civil service employees, with CSU being deployed during the 4th Wave.

SCO provided an understanding of the new system as it relates to the following topics:

Payroll	Processing of Salary Advances, Disability (NDI, SDI, IDL, TD)
Timekeeping	Time compensation (shift premiums), Time assignments, FLSA

Employment	Appointments (promotion, demotion, transfer), Separations (resignations, retirement, leave of absence)
Benefits	Eligibility Rules and Requirements

Questions and Answers from the November 15, 2006 Advisory Committee Meeting:

Can the State notice an employee when they are no longer represented by an exclusive representative?

The system will not be generating a notice.

The SCO deferred to DPA for clarification on Department's responsibility for employee notification when an employee moves from an exclusive represented classification to an excluded classification.

Action Item: The CA Correctional Supervisors Org would like formal reply from DPA on this issue

Currently, when an employee receives a pay warrant with multiple pay types they are lumped together and the employee does not know what the check is for. Will the new system allow the warrant to show itemized pay types?

Yes, the new system will have the capability to itemize pay types.

How will the processing of employees' dues for excluded organizations be handled in the new system?

The system looks at excluded organizations as a vendor and will be handled as such.

Action Item: A vendor workshop is being scheduled in January 2007, and excluded organizations will be invited to participate in the workshop.